

# *Covid Risk Assessment*

Event Name: \_\_\_\_\_

Assessors Name(s): \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Organisers Name: \_\_\_\_\_

\_\_\_\_\_

- COVID-19 is spread through droplet transmission released when people talk, cough, sneeze either directly or indirectly i.e. through hands from a contaminated surface and then onto the nose, mouth or eyes causing infection. Therefore, personal prevention practices i.e. Hand washing, maintaining social distance, wearing a mask and environmental prevention practices i.e. cleaning and disinfection are important measures to implement.
- It is important that a Covid-19 risk assessment is undertaken at the planning stage of a sporting event, and all control measures identified must be implemented and maintained during the event. Failure to do so may result in the event being stopped.

# Covid Risk Assessment

***The list of controls implemented at the show will be kept under review until the date of the show taking into account any Government guideline changes.  
The hazards identify the following at risk: Exhibitors / Judges / Stewards / Committee Members / Spectators***

<b>Hazard Identified &amp; those at risk</b>	<b>Controlling Measures</b>	<b>Residual Risk <i>High / Medium / Low</i></b>	<b>Carried out by / Monitored by / How, When, Time</b>
Exposure to COVID-19 through contact with contaminated surfaces or through social contact with an infected person.	<p style="text-align: center;"><b><u>Before the show</u></b></p> <ul style="list-style-type: none"> <li>• Show being held at The Holiday Inn, Crick, Northampton, NN6 7XR.</li> <li>• The outside lawn area of the hotel will allow for ample social distancing to be achieved. All judging will take place outside if the weather allows. A marquee is erected in case of adverse weather conditions and will have number of occupant restrictions.</li> </ul>	Low	

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<p>Exposure to COVID-19 through contact with contaminated surfaces or through social contact with an infected person.</p>	<ul style="list-style-type: none"> <li>• All exhibitors, judges, committee members and spectators at the show will be advised by signage / notices in relation to social distancing. Information will be sent via Social Media and our Website prior to the show. In particular all will be advised that if they, or anyone in their household, have Covid-19 related symptoms, have tested positive for Covid-19 or have been contacted by NHS track and trace they must not attend the show and should self isolate in line with Government guidelines. All individuals must familiarise themselves with any guidance which applies to them at the time of the show.</li> <li>• Stewards will officiate in each ring. To enable stewards normal and additional COVID duties additional Instructions for stewards are shown below.</li> <li>• Rings and entrances / exits will be large enough to enable all exhibitors from the largest class to be in the ring at the same time whilst keeping a safe distance apart. Holding areas may be required to split classes into two.</li> <li>• Mrs Helen Laidlaw (Hon Secretary) &amp; Mr Raj Ellis-Khanna (Show Manager) will be responsible for ensuring that all Covid precautions are followed.</li> </ul>	<p>Low</p>	
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# **Covid Risk Assessment**

<p>Exposure to COVID-19 through contact with contaminated surfaces or through social contact with an infected person.</p>	<p style="text-align: center;"><b><u>General Precautions on the day of the Show</u></b></p> <ul style="list-style-type: none"> <li>• All judging will be held outside, weather permitting. If this is not possible then judging will take place inside the marquee. This may mean that some exhibitors are held in the outside rings to allow for social distancing within the marquee area.</li> <li>• All exhibitors, judges and stewards are requested to give their details for NHS Track and Trace either by phone app or leaving your contact details.</li> <li>• Sanitising stations will be set up for hand sanitising at the Committee marquee , entrance to the rings and judges tables.</li> <li>• Everyone attending will be requested to bring a face covering unless exempt, Face masks are requested to be worn whilst in the ring, inside any marquees and the hotel.</li> <li>• Exhibitors must bring any necessary equipment to enable them to clean up after their own dogs.</li> <li>• There Will Not Be A Designated Exercise Area But There Will Be Sufficient Disposal Points Around The Show Ground For Disposal Of Dog Waste</li> <li>• Food and Drinks will be served by the Hotel via tablets at each table if eating indoors or via a QR code if sitting outside.</li> </ul>	<p>Low</p>	
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# *Covid Risk Assessment*

<p>Exposure to COVID-19 through contact with contaminated surfaces or through social contact with an infected person.</p>	<p style="text-align: center;"><b><u>Show Specific Instructions</u></b></p> <ul style="list-style-type: none"> <li>• Catalogues and Ring Numbers will be supplied in envelopes at the Committee Marquee.</li> <li>• The rings will have a separate entrance and exit which must be adhered to by all exhibitors who must sanitise their hands prior to entering.</li> <li>• Judges, Stewards and Exhibitors are requested to wear a face covering whilst in the ring unless exempt.</li> <li>• Exhibitors are requested to keep a safe distance away from any other exhibitor, Steward or Judge while in the ring.</li> <li>• The judge must sanitise their hands at the beginning of each class and after assessing each dog.</li> <li>• The handler will show the dog's teeth to the judge and any hands on assessment of the dog by the judge will be kept to a minimum.</li> <li>• Separate tables will be provided for the Judges and Stewards</li> <li>• Stewards will not handle the judges book or any other item used by the judge.</li> <li>• The judge must complete the Judges book and remove the results sheets prior to putting them in a folder ready for collection by the Secretary or Slip Runner. No award boards will be available to minimise overcrowding and Stewards must complete their own Stewards cards. They must not handle the judges results sheets.</li> </ul>	<p>Low</p>	
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# Covid Risk Assessment

<p>Exposure to COVID-19 through contact with contaminated surfaces or through social contact with an infected person.</p>	<ul style="list-style-type: none"><li>• Stewards must sanitise their hands between classes prior to handling and giving out rosettes and place cards.</li><li>• The judge must sanitise their hands prior to handling each certificate.</li><li>• Stewards must maintain a distance from the judge, exhibitor or any other steward at all times.</li><li>• All tables and chairs in the ring will be fully sanitised before and after the show.</li><li>• Where classes are too large to accommodate all exhibitors in the ring at once, the classes must be split and holding areas used.</li></ul>	<p>Low</p>	
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# *Covid Risk Assessment*

Dear Exhibitor / Spectator / Judge / Steward / Official

The Great Dane Club will ensure to the best of its ability that the event is run to Covid Safe guidelines. Below are a few reminders of the most important points: The show will follow published Government regulations and Kennel Club guidance. The guidelines are reviewed at regular intervals and are subject to change at short notice.

Everyone attending the show must familiarise themselves with all guidance which applies to them at the time of the show and must adhere to government guidance. If you or anyone in your household are symptomatic, have been in contact with someone who has tested positive for Covid-19 within the previous 14 days you must NOT attend the show and should self isolate in line with Government advice.

We reserve the right to ask anyone not adhering to Government guidelines to leave the show.

Face coverings are requested to be worn when in the ring or inside of the hotel buildings unless you are exempt.

QR codes will be available for NHS Track and Trace purposes, forms will also be available if required.

Whilst we understand it is no longer a requirement to stay 2 metres apart, please respect other exhibitors wishes and try to remain socially distanced especially whilst in the ring.

Please follow any instructions given to you by the Covid officer or any other member of the committee when collecting your catalogues and ring numbers from the committee marquee.

It is your responsibility to clean up after your dog and dispose of the waste in the bins provided. A designated exercise area will not be provided but additional waste bins will be provided around the show ground.

All judging will be outside weather permitting. The marquee will be used in the event of adverse weather with the outside rings being used as a holding area in the event of large classes.

There is a separate entrance and exit to each ring, you must use the correct one and only enter the ring when called forward by the Stewards.

Exhibitors are requested to bring their own hand sanitiser, masks and spares. Sanitising stations will be set up for hand sanitising at the Committee marquee, entrance to the rings and judges tables.

Any special requests that exhibitors require whilst in the ring should be made to an officer of the committee in ample time before their classes are called.

Please remember to keep your distance from any other exhibitor.

# *Covid Risk Assessment*

## **ADDITIONAL INSTRUCTIONS FOR JUDGES - COVID SAFETY**

In order to ensure the safety of all persons attending the event the measures detailed below have been put in place and must be followed by all Judges at the show. We will have two stewards in each ring to enable the steward's normal duties as well as additional COVID duties to be divided up in a safe manner to avoid close social contact with any other person or with any contaminated surfaces.

If you have any concerns during the show you should speak to the appointed Covid Officer Mrs Helen Laidlaw.

1. You are requested to wear a face covering at all times, unless exempt. Please remember to bring your own face coverings plus spares.
2. You are requested to keep a safe distance from the stewards at all times.
3. Except when examining a dog you are requested to keep a safe distance from the exhibitors.
4. Keep your individual hands on assessment to an absolute minimum.
5. You must sanitise your hands at the start of each class and after examining each dog.
6. You must ask the exhibitor to show the dogs teeth to you.
7. Exhibitors are requested to keep at least a safe distance between each other. If they are too close you must ask them spread out.
8. Steward's must not handle the Judge's Book or any other item that is being used by you. You must fully complete the Judge's Book and remove the results slips and place in the folder provided which will be collected by the Show Secretary or Slip Runner. Award Boards will not be provided so both slips will need to be kept together for collection.
9. You must not allow Stewards to handle your judging book or results slips. Stewards must complete their own steward cards.
10. All persons, unless exempt, are requested to wear a face covering whilst in the ring.
11. You must not under any circumstances shake hands with exhibitors.
12. You must sanitise your hands before completing any certificates.
13. Adverse Weather - The marquee may be used in the event of adverse weather conditions. If there are large classes the outside rings may be used for a holding area to maintain a safe distance within the marquee area.



# *Covid Risk Assessment*

## **ADDITIONAL INSTRUCTIONS FOR STEWARDS - COVID SAFETY**

In order to ensure the safety of all persons attending the event the measures detailed below have been put in place and must be followed by all Judges at the show. We will have two stewards in each ring to enable the steward's normal duties as well as additional COVID duties to be divided up in a safe manner to avoid close social contact with any other person or with any contaminated surfaces.

If you have any concerns during the show you should speak to the appointed Covid Officer Mrs Helen Laidlaw.

1. You are requested to wear a face covering, unless exempt. Please remember to bring your own face coverings plus spares.
2. You are requested to maintain a safe distance from the judge and any other stewards at all times.
3. Steward's must not handle the Judge's Book or any other item that is being used by the judge. The Judge will fully complete the Judge's Book and remove the results slips and place in the folder provided which will be collected by the Show Secretary or Slip Runner. Award Boards will not be provided so both slips will need to be kept together for collection.
4. You must not handle the judging book or results slips. Stewards must complete their own steward cards.
5. There are separate entrance and exits to each ring which all exhibitors must use to ensure social distancing, please ensure exhibitors sanitise their hands before entering the ring.
6. Exhibitors are requested to maintain at least a safe distance between each other. If they are too close you must ask them spread out.
7. All persons, unless exempt, are requested to wear a face covering whilst in the ring.
8. Do not call the next class into the ring until all exhibitors from the previous class have left the ring.
9. Please sanitise your hands prior to handing out any rosettes and place cards.
10. You must sanitise your hands before passing the judge any certificates. These must be placed on the judge's table, do not approach the judge whilst they complete the certificates. The names can be read out to the judge from a safe distance.
11. Remember to sanitise your hands at regular intervals.

# *Covid Risk Assessment*

## **ADDITIONAL INSTRUCTIONS FOR STEWARDS - COVID SAFETY cont.**

12. Adverse Weather - The marquee may be used in the event of adverse weather conditions. If there are large classes the outside rings may be used for a holding area to maintain a safe distance within the marquee area.